



Crystal Reports 2011: Level 2

Course Details

Course Code: 85173

Duration: 2 days

Notes:

- This course syllabus should be used to determine whether the course is appropriate for the students, based on their current skills and technical training needs.
- Course content, prices, and availability are subject to change without notice.
- Terms and Conditions apply

Elements of this syllabus are subject to change.

About this course

This course aims to increase your productivity by providing the skills and knowledge to use Crystal Reports 2011 at an advanced level.

At Course Completion

After completing this course, students will be able to:

- Create automatic and manual running totals.
- Work with cross-tab reports.
- Add subreports.
- Create drill-downs in a report.
- Use SQL statements in report processing.
- Create complex formulas.
- Add charts to reports.
- Enhance report functionality.

Prerequisites

Crystal Reports 2011: Level 1 or equivalent experience.

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1. Creating Running Totals

- Create a Running Total Field
- Modify a Running Total Field
- Create a Manual Running Total

2. Working with Cross-Tabs

- Create a Cross-Tab Report
- Format a Cross-Tab Report
- Create Groups in Cross-Tab Reports

3. Adding Subreports

- Insert a Subreport
- Edit a Subreport
- Share Variables

4. Creating Drill-Downs in a Report

- Create a Drill-Down
- Create Headings for Drill-Down Data

5. Using SQL Statements in Report Processing

- Create a Report Using SQL Queries
- Summarize Report Data
- Create Joins Using SQL
- Create Subqueries
- Create a SQL Expression Field

6. Creating Complex Formulas

- Work with Loops
- Work with Arrays

7. Adding Charts to Reports

- Create Charts
- Create a Chart with a Drill-Down
- Create a Top N Chart
- Create a Cross-Tab Chart
- Create Charts for Grouped Data
- Format a Chart
- Create a Chart Template

8. Enhancing Report Functionality

- Organize Data Based on a Hierarchy
- Create a Dynamic Image
- Create a Report Alert
- Create a Geographic Map